

## Y-Squalicum Water Association Notes from the Board of Trustees

Following are the Y-Squalicum Water Association's Leak Policy and Leak Adjustment Form. This policy will be strictly adhered to in the future.

Water Leaks: With approval from the Board, a high water bill resulting from an in-ground service line break between the meter and the entry point of service into the residence, may be adjusted. The customer must complete an Application for "water bill leak adjustment credit" and provide evidence that the leak is now repaired. Evidence includes a paid invoice or a receipt for repair parts. If there are no invoices or receipts available, a written assertion that the leak is now repaired is acceptable. (See Leak Adjustment Form below)

Water leak adjustments are limited to one adjustment per account per year. The leak adjustment applies to one billing cycle only. When a leak occurs, the overage may appear on more than one consecutive billing cycle. The Association will adjust the higher usage billing cycle to ensure that the customer receives the highest possible adjustment. Refund the difference between the high water usage bill and the water usage charge for the same bi-monthly period during the previous year.